TECHNOLOGY

Our Vision And Mi

sbicap ventures

profitable - responsible - sustainable

All Kinds Of

Custom IT Solution

For Your Business

Weakness Computed

We Help IT Companies Scale Engineering

Capacity

Analysis Slides

Request For Proposal

Objective

<u>Request for Proposal (RFP) for service for consultation,</u> <u>development and implementation of technology platform</u>

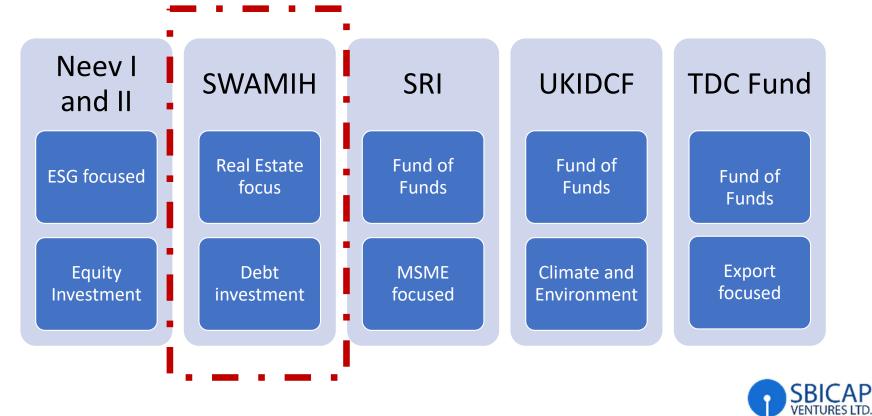
- SBICAP Ventures Limited is seeking the services of a vendor to assist the SWAMIH Fund in developing a database management system (DBMS), and the process improvement technology platform.
- The vendor will work closely with our team to define the scope, process flow, technology stack, security features, testing methodologies, scalability plan, modularity, interoperability, and conduct testing of the system.
- The vendor will work for development, implementation, training and maintenance of the technology platform as per the requirements finalized.
- The development of platform shall be done using the MS Power Aps environment.

1. About SBICaps Ventures and SWAMIH

- 2. Vision and Modules
- 3. Internal process
- 4. Deal database module
- 5. Portfolio Module
- 6. Investor Reporting
- 7. Project Monitoring
- 8. Non Functional Requirements
- 9. Expectation from Consultants

About SBICAP Ventures

SBICAP Ventures Limited (SVL) is a leading alternative asset management company with AUM of around INR 33,055 Cr (US\$ 4.03 bn)



About SWAMIH Fund

About - "SWAMIH" Investment Fund I –'Special Window for Affordable and Mid Income Housing' The Fund is registered with SEBI as a Category II AIF, managed by investment manager, SBICAP Ventures Limited.

The SWAMIH Team is currently 30+ members (1 CIO, 5 Principals, 13 VPs, 3 AVPs, 7 Associates, 1 Investor Relations, 1 Group Admin)

- Going Forward, we don't expect a substantial increase in Team size.
- This Team is currently entirely based in Mumbai

INVESTMENT OBJECTIVE: Is to complete construction of stalled / stressed residential project(s) in affordable and mid income housing. The fund has laid down certain criteria's that should be complied before investment:



1. About SBICaps Ventures and SWAMIH

- 2. Vision and Modules
- 3. Internal process
- 4. Deal sourcing database
- 5. Portfolio Module
- 6. Investor Reporting
- 7. Project Monitoring
- 8. Non Functional Requirements
- 9. Expectation from Consultants

Vision for the technology platform

- Security and Reliability: Implementing rigorous security measures to safeguard sensitive data and maintain the highest standards of reliability.
- Integration and Interoperability: Supporting smooth integration with existing systems and fostering interoperability with third-party tools, amplifying the platform's versatility.
- Future Technology-Ready Foundation: Establishing a resilient foundation that welcomes future technological advancements (ML and AI)
- Ability to replicate: The DBMS should have the ability to replicate for future funds and other Funds such as Neev
- Focused Purpose:
 - Designed as a dedicated database management tool and effective work-flow system.
 - Not intended to replace Excel and PowerPoint for the team.
 - Emphasis on practical data management and not complex analytics for deal evaluation.

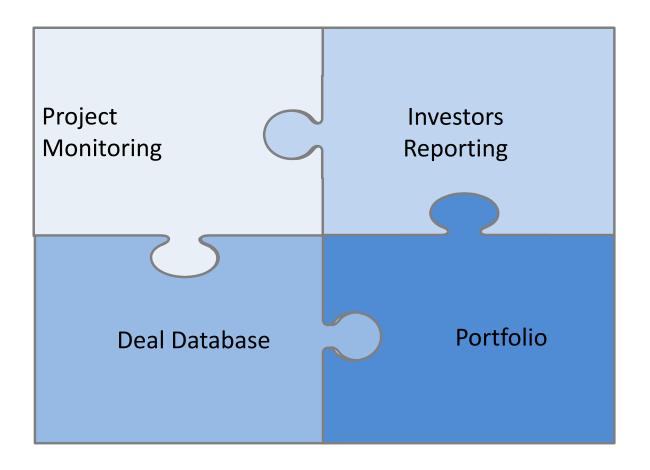


Expectations from the technology platform

- Innovative Agility: Empowering SVL with a platform that adapts to evolving business needs and emerging trends, ensuring long-term relevance.
- Effortless Data Entry: Providing an intuitive and seamless data entry experience, minimizing user effort and maximizing accuracy.
- User-Centric Design: Prioritizing user needs and preferences, fostering an environment where technology is approachable and user-friendly for all team members.
- Cost-Effectiveness: Delivering a practical solution that balances robust capabilities with efficient resource utilization, ensuring an optimal return on investment.
- Modularity for Scalability: Embracing a modular architecture that facilitates easy enhancements and scaling, enabling the platform to grow seamlessly alongside the organization.
- Swift Performance: Ensuring swift response times and seamless interactions, enhancing productivity and reducing time spent on data management tasks.
- Migration: Ease of one-time data migration from existing system to the new tool
- Technology Usage of MS Power Aps for development



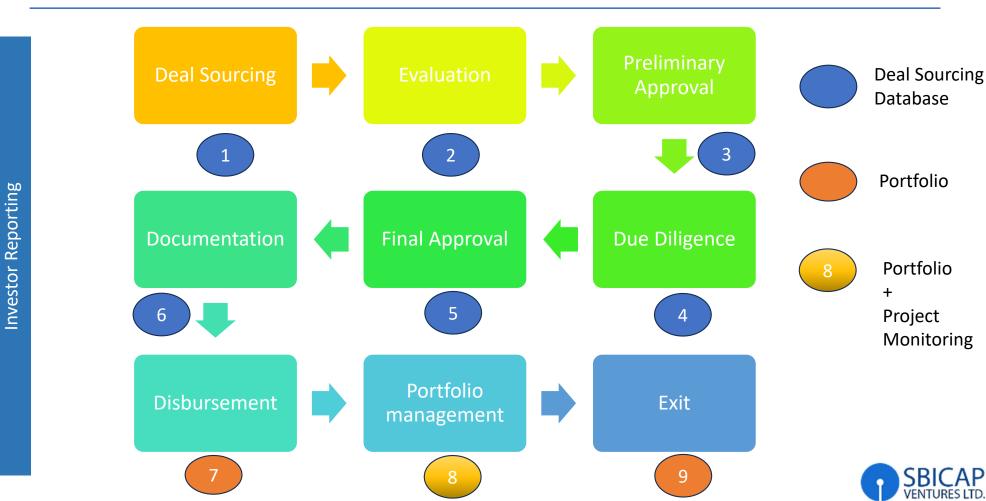
Parts of the Real Estate IT stack





- 2. Vision and Modules
- 3. Internal process
- 4. Deal sourcing database
- 5. Portfolio Module
- 6. Investor Reporting
- 7. Project Monitoring
- 8. Non Functional requirements
- 9. Expectation from Consultants

Investment Process



Investment Process 1/3

1. CURRENT TRANSACTION SOURCING:

- a. All the proposals are solicited through the common email ID (<u>ahf@sbicapventures.com</u>). The proposals received are then allocated randomly to teams
- **b. AHF Deal Tracker is maintained** which captures the preliminary details about the project and source of the proposal. Deal tracker is updated regularly to reflect the updated status of the proposal.

2. PROPOSAL EVALUATION:

- a. A deal is evaluated by a team member and documented in the form of **Investment Note**. Investment note format is formalized with minor changes on case to case basis.
- b. Deal is then discussed with PIO and CIO and they take a decision to reject the transaction or grant an in-principal go-ahead to the deal. Deals that pass through this level are then presented to the Investment Committee for an in-principle approval.
- c. Any rejections are clearly communicated to the developer/ transaction advisor along with the reason and the same is noted and **tracked in AHF Deal Tracker**.

3. PRELIMINARY APPROVAL BY INVESTMENT COMMITTEE (IC):

- a. Detailed notes, meetings and video recordings for these IC meetings are maintained for records. Minutes are promptly finalized for every IC meeting, circulated and confirmed by members attending.
- 4. PRELIMINARY HEAD OF TERMS WITH THE DEVELOPER: A detailed preliminary Head of Terms (HoT) is prepared and sent to the Developer for commencement of external due diligences. Standard draft for HoT is maintained and is modified to some extent on deal to deal basis



Investment Process 2/3

5. EXTERNAL DUE DILIGENCE

Deals that receives in-principle approval by the IC then progress for external due diligences. All proposals must go through Legal and Corporate, Technical, Valuation, Financial, Forensic and ESG due diligences.

6. FINAL APPROVAL BY IC: All filtered transactions are documented in IC notes and circulated to IC members for their approval/rejection. The IC note is also fairly standardised and contains DD observations, risks and respective mitigants for each issue.

7. FINAL HEAD OF TERMS (HoT):

- Deal Team prepares HoT incorporating standard terms of investment, security and other terms as per Final IC note and after incorporating suggestions of the IC.
- Final HoT is prepared and sent to the Developer. Standard draft for HoT is maintained and is modified to some extent on deal to deal basis

8. DOCUMENTATION:

- Deals that have received the final approval of the IC then proceed for documentation and security creation as required with the assistance of external legal DD agency. Definitive Agreements are fairly standardised with minimal changes in some terms depending upon Legal agency involved and other project requirements.
- Appointment of escorw agent and trustees
- The external legal team provides a closing opinion on closure of documentation and fulfilment of condition precedents.
- Basis the closing opinion and other documents, the disbursement is made as per the project requirement and business plan.

9. FIRST DISBURSEMENT: Deals that undergo definitive documentation, security creation in the name of the Fund, CP compliances and satisfaction of other terms and conditions and Promoter call with CIO then proceed for Closing and first disbursement. First Disbursement is made after receipt of the key deal documents ("Disbursement Docs").

Investment Process 3/3

ASSET MANAGEMENT AND PORTFOLIO MONITORING RELATED:

- The fund appoints PMC (mostly the one who conducted Technical Due diligence as they have good grip on project approvals and construction)
- An authorised representative of the PMC agency is usually stationed at the site for effective oversight and asset management. All payments are made only after the PMC agency has verified the expense.
- Once PMC approves the payment request, Deal Team member verifies and initiates it and gets Deal PIO and second PIO approval before confirming to Debenture Trustee before onward instruction to the Escrow Bank.
- PMC also shares monthly monitoring reports for each projects to have an overall view on month on month project construction and sales progress. PMC shares Daily Progress Reports (DPR) to the Deal Team member.
- The team also reports on portfolio performance periodically with Member of the Asset Monitoring Committee for their review.
- Additionally quarterly reports with Net Asset Values shall are also be shared with all investors while external valuations of every investment shall be done every six months by an independent valuer.

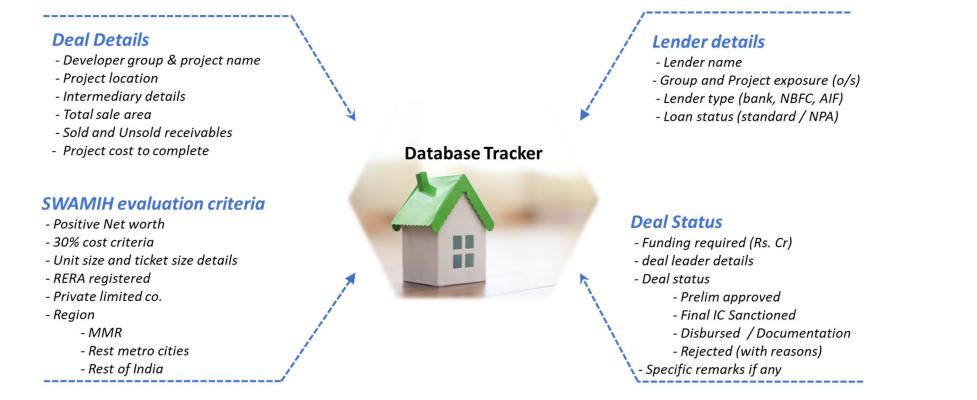


 1. About SBICaps Ventures and SWAM
--

- 2. Vision and Modules
- 3. Internal process
- 4. Deal sourcing database
- 5. Portfolio Module
- 6. Investor Reporting
- 7. Project Monitoring
- 8. Non Functional Requirements
- 9. Expectation from Consultants

Deal Database

Current Process - Team maintains a deal tracker on excel sheet (shared on one-drive) that is updated manually by all team members on regular basis. Below diagram highlights key column in the tracker, for detailed understating kindly refer to the link below:



Deal Tracker link - SWAMIH Deal Tracker Jan 2021.xlsx - Google Sheets



Issues and challenges Deal Database



Current challenges with updating deal tracker:

- Possibility of Duplicate deal entries
- Not all information is updated, some requisite columns remain blank
- Not everyone is updating the tracker and hence some deals are not updated to date
- Changes in sales and cost numbers from prelim to final IC is not captured separately
- Anyone can modify / change deal data as its on one-drive link (critical deal information can be changed by anyone)
- If a deal is stagnant in the system, it is not highlighted separately (like stuck at documentation for more than 90 / 180 days)
- Possibility of Multiple links being maintained / updated by the team
- Duplication of entries by different individuals
- Challenge in interlinking on current status with this database and any other data base



Tech support - Deal Database

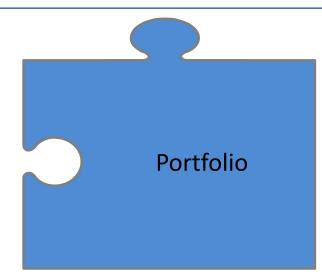
Key support from Tech platform:

- **S1 Deal Sourcing** All the new proposals should be received on <u>ahf@sbicapventures.com</u>. If the proposals comes to any individual , he/she to update the same to the team.
- S2 (a) Deal Update- Each and every deal, whether received directly or indirectly, deal team to update on the system
- S2 (b) One point of Contact One identified analyst to update the deal database regularly in the system to avoid data duplication
- S3 Completeness of Data All the necessary columns should be compulsorily updated (* marked)
- S4 SWAMIH Deal criteria Once data is entered, system to automatically calculate deal criteria
- **S5 Maker Checker concept** Deal data should be approved by the checker . Once it is checked, it can then be alloted to deal leader.
- S6 Deal Allocation from System CIO to allocate deal to PIO and then PIO to further allocate deal to deal leader to maintain transparency. Also, against each PIO and deal leader, one should be able to see deals allocated till date for ease of allocation
- **S7 Deal Status Deal leader to update deal status on regular basis, further** whenever a deal is advanced to next stage i.e. from prelim IC to final IC , deal specific details to be updated for the deal at each level
- S8 Change in Deal Data Any back-end entry to require specific approval to ensure data privacy CA

1. About SBICaps Ventures and SWAMIH

- 2. Vision and Modules
- 3. Internal process
- 4. Deal sourcing database module
- 5. Portfolio Module
- 6. Investor Reporting
- 7. Project Monitoring
- 8. Expectation from Consultants

Portfolio Module - Summary



- ✓ Centralized repository of every Portfolio Company
- ✓ Continuity with limited dependence on Individual

- × Lots of Historic data
- × It has static and dynamic data
- Team needs to be very motivated to upload regular

What it includes

Deal Documentation Key communications and emails IRR Calculations DPR repository Payments



- Once the very first disbursement is made to a Company, the Company is recorded and regarded as a portfolio company.
- Each investment in a company is made by way of NCD (the investee issues NCD against each investment made by the fund, that are in Demat form)
- Crucial documents for the deal such as:
- Prelim and Final IC note, Presentations, Modification notes (if any)
- Financial Model, Business plan agreed with company,
- Final signed-off DD reports, Top-up reports
- Legal documentation, Representations sought from the company,
- NCD issuance copies
- Disbursement approvals, Disbursement records

Eventually, as deal progresses, there may be partial redemptions followed by complete redemptions from portfolio companies as they make repayments. There may also be modifications in the terms proposed, subsequently post the investment, due to some restructuring.

All documents for these need to be retained along with all approvals such as:

- Modification notes
- Restructuring approvals sought from IC
- Any approvals sought from (Asset Management Committee) AMC for deviations from the Business plans
- Revised Business plans
- Redemption requests and copies



- In-case of events like EOD, or legal issues with any portfolio company there may be legal notices, enforcement notices, intimations sent and received with the Company.
- Documents to be maintained include:
- Internal approvals
- Any key legal opinion sought
- Copies of Notices sent to the Company including EOD notices, Enforcement notice
- Any key decision approvals such as hair-cut approvals, closure notices
- NCLT related documentation, in-case of NCLT matters

On a frequent basis, the Investment file, (maintained by the Investor Relations team capturing details of all investments) is updated for:

- New portfolio companies (where disbursement has been made)
- Details of the investment (amount, name, date, deal team details etc.) [refer attached format for details of each item captured]
- Amount invested details (modified to cover for additional investment / redemption)
- <u>Separately the IC Meeting log maintained (by investor relations team) which captures deal parameters such as:</u> Details of the Company, Dates of Prelim / Final IC approvals, Amounts approved, disbursed, Modification status (if any). Please see attached format (Portfolio IC approval for details of all information captured), is also updated for details of the disbursement.



Present challenges:

- Manual recording of the Investment File and the IC file which is prone to miss-outs, human errors, lack of system mandated checks and balances, lack of system-based maker-checker approval
- Approval Notes, Models, Reports, Notices, Correspondences are all saved in individual deal folders by different deal teams resulting in lack of standardization and accessibility
- Email exchanges of approval copies for disbursements and redemptions may not be readily available as deal changes hands in future

Way forward (Proposed modules / features):

 System based mechanism for maintaining Investments / Portfolio records, New Investments / Disbursements / Redemption requests, Auto-updating of exposure amounts for deals by system, Ability to extract detailed as-well-as summarised portfolio records from system



Detailed Action Points / Proposed System approach:

For each disbursement request >> Deal team to update deal details on system, with IC Notes, approval docs, Modification Notes, Business plans and other required information, minutes on online system

Deal team puts formal request to Principal on system >> Principal reviews and vet completeness of documents and approves

Upon Principal approval >> Finance team to verify details on system for checks and requried information such as approvals, bank account details and required proofs >> Upon satisfaction take next steps for disbursement and proceed

Upon actual disbursement >> Finance team to update disbursement details such as amounts, date and reference number on system >>

System auto-updates investment file for new exposure amount and update all deal parameters with audit trails

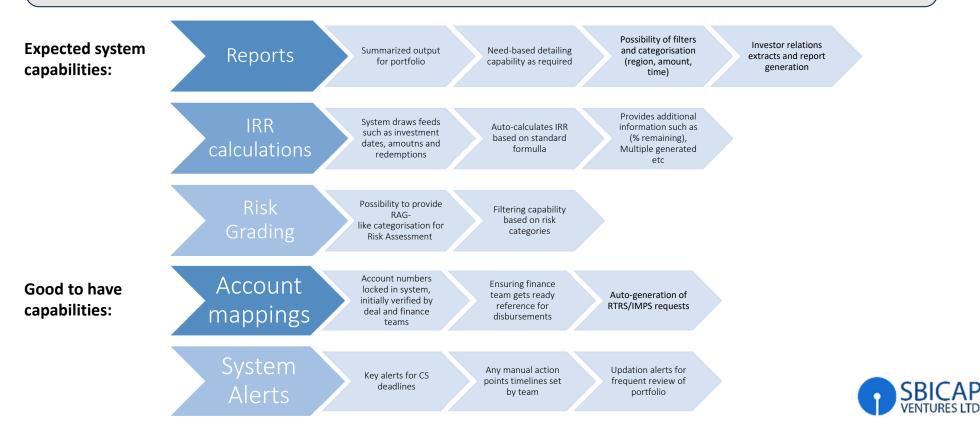
Similar process to be followed and replicated for redemption requests

7. Deal team on need based approach append any new developments on portfolio, such as restructuring, settlements, modifications, deviation approvals >> to be approved by respective deal Principals

8. Deal team to also update on parameters / events such as OC application, OC receipt, etc to the Investments system module



As an initial transition, the Investment tracker needs to be updated as one time exercise to online system. Respective deal members can add each of the deal details from Investments excel maintained to system (with maker-checker approval mechanism)



- 2. Vision and Modules
- 3. Internal process
- 4. Deal sourcing database
- 5. Portfolio Module
- 6. Investor Reporting
- 7. Project Monitoring
- 8. Non Functional requirements
- 9. Expectation from Consultants

Investor Reporting | Issues & Challenges

Current Status & Process:

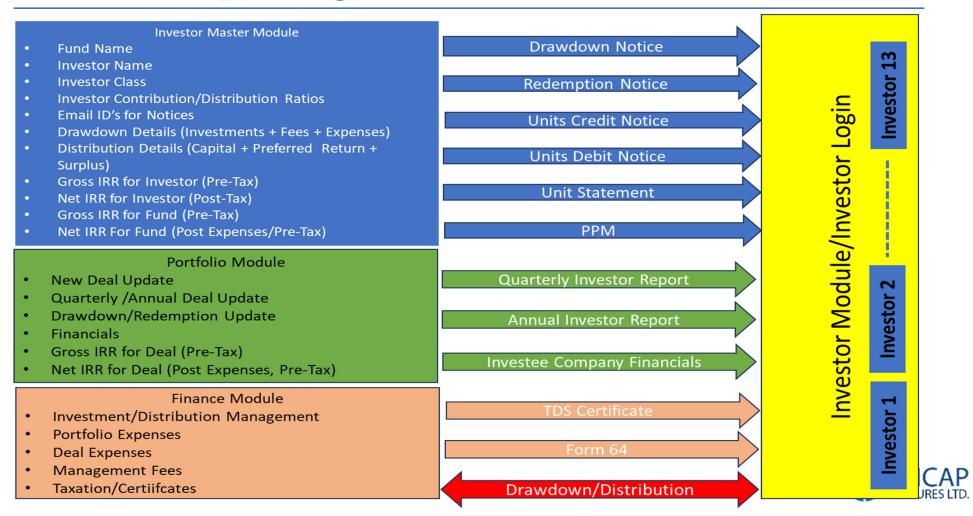
- Team manually prepares all Drawdown Notice, Redemption Notice, Quarterly Investor report, Monthly DEA Presentation/Reports
- Deal team provides required details for the drawdown/distribution to Finance Team
- Finance Team does calculation for drawdown/drawdown and accordingly Drawdown/distribution Notice is sent to Investors
- Investor Relations Team Prepares quarterly/Monthly Update/Reports with the help of deal team for each respective deal.

Issues & Challenges for Investors:

- All Investor reporting is Manual and requires multiple iterations/reviews.
- No real time tracking available for Investors for their Investments, IRR, Drawdown/Distribution by the Fund
- Collating deal wise update/reports for Investor reporting is difficult over time
- All Drawdown/Distribution calculations are done manually
- No single point Interface for all Drawdown/Distribution Notices for Investors
- No single point Interface for taxation reports/TDS Certificates/Form 64 for Investors
- No reports for Gross/Net IRR for Investor
- No single point repository for PPM, Contribution Agreement, Investor Presentations, Annual Reports, Quarterly reports etc.

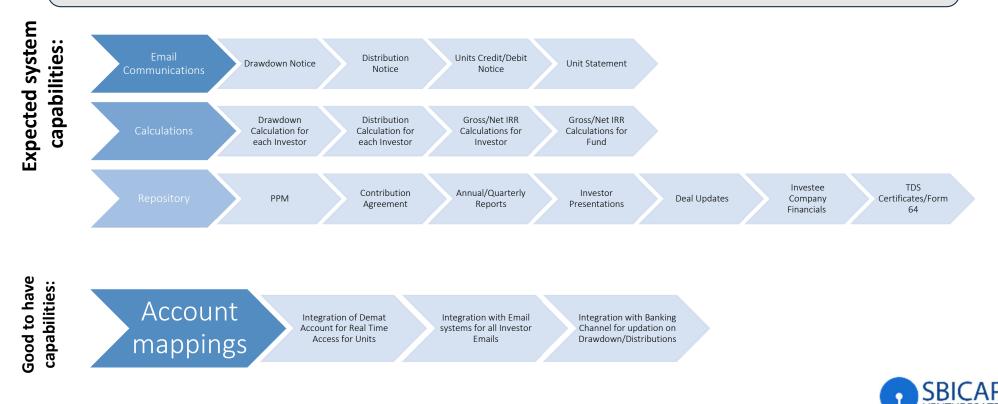


Investor Reporting | Investor Module



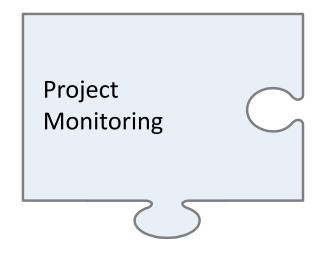
Investor Module | Expected Capabilities

Systems is expected to have capability to handle Multiple Funds, with multple Investors with flexibility to add/edit Investors before Final Closing.



	1. About SBICaps Ventures and SWAMIH	
	2. Vision and Modules	
	3. Internal process	
	4. Deal sourcing database	
	5. Portfolio Module	
(6. Investor Reporting	
	7. Project Monitoring	
	3. Non Functional Requirements	
	9. Scope of Work	<u> </u>
1	0. Evaluation Criteria	

Project Monitoring



What it includes

Project Cash flows Critical path charts (CPM) Budgets vs actuals Drawings / documents Approvals



Project Monitoring

Once the very first disbursement is made to a Company / Project, it is regarded as portfolio company. Each portfolio company / project is monitored on an ongoing basis. Deal team is in regular touch with Investee company management and PMC.

PRESENTLY CARRIED OUT ACTIVITIES

- Project Monitoring Consultant (PMC) is appointed, to monitor the daily progress at the site, and also monitor sales, collections and all other project areas
- The PMC also appoints a executive that is present on the project site daily to monitor the project progress and report any exceptions to the deal team

Daily Progress Report (DPR)

- PMC agency shares Daily Project Report (DPR), which captures information such as:
- Labor on site, safety records,
- update on activities on site, site pictures of work progress, material movement,
- sales walk-ins, closures.
- (See attached format for DPR) <k>>
- DPR is shared daily by PMC on email with respective deal team, who reviews same and takes required actions in-case of any issues





Monthly Project Report (MR)

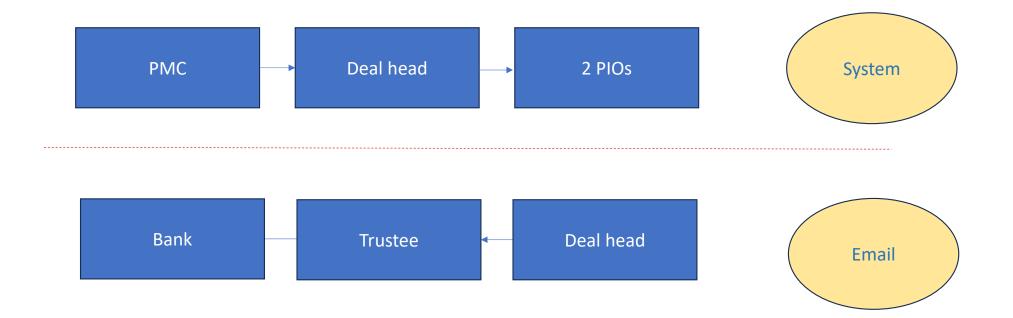
- Every end-of-month a detailed monthly report is prepared by PMC and shared with the deal team capturing project information such as
- Sales, Collections, Bank Balances,
- Site Progress, Site Pictures,
- Budget v/s Actuals,
- Approvals status and
- any other project specific issues
- Such report is shared over with deal team email in approximately a fortnight post month closure.
- The deal team analysis the report and discusses the report aspects with the investee company's management
- Format of MR <k>>

Payment Processing

• Depending on the frequency of payments agreed with the respective portfolio company, payment processing is carried out on a weekly / fortnightly / monthly basis for each of the portfolio company.



Payments



This will need to be built in PE Front office



Project Monitoring

Payment Processing Process

- 1. The investee company management shares an excel file of all expenses incurred by them during the tenor, and shares this excel along with all supporting such as invoices, contracts, internal memos / work orders, logs with PMC team
- 2. The PMC team vets all of these supporting to ensure genuineness of expenses and provides their comments on the list and sends to deal team along with each of the account balance status as an update
- 3. The deal team discusses the same with PMC and further finalizes the payment sheet post seeking approval from 2 principals within the deal team
- 4. Once approval is received the file is sent over to the trustee who prepares instructions for the bank to disburse the amounts in the respective vendors / beneficiary accounts.
- 5. Once payment is confirmed by the bank on email, the deal team / PMC updates their records for such payouts in the budget sheet, to monitor pending budget and control any cost over-runs

Asset Management Committee

- 1. Key updates, issues and restructuring requests for portfolio companies are taken to AMC meeting on need based basis presently
- 2. The committee goes through the proposal, the proposed MSP, underwriting plan, subsequent updates and provides suggestions and approvals for subsequent actions.
- 3. These discussions and approvals are minuted and shared with everybody over email
- 4. Key updates / Deviations on CS compliance is also maintained for each deal in excel logs by respective deal team



Project Monitoring

Way forward (Proposed modules / features to explore possibility for):

ARCHIVAL	 PMC REPORTS (DAILY / MONTHLY) AMC PRESENTATIONS / APPROVALS APPROVAL COPIES SUCH AS OC/ KEY CORRESSPONDENCES KEY CORRESSPONDENCES / CS COPIES
EXPENSE MODULE	• EXPENSE PROCESSING AND APPROVALS • ACTUALS INCURRED VS BUDGET FIGURES • BANK BALANCES
PROJECT UPDATES	 KEY DEAL NUMBERS BROAD CONTRUCTION COSTS, OTHER COSTS, SALES, PENDING UNITS, COLLECTIONS UPDATED SITE PICTURES
REPORT EXTRACTION	• ABILITY FOR CUSTOM REPORT EXTRACTION • EXTRACT OF PAYMENTS SUMMARY

1. About SBICaps Ventures and SWAMIH	
2. Vision and Modules	
3. Internal process	
4. Deal sourcing database	
5. Portfolio Module	
6. Investor Reporting	
7. Project Monitoring	
8. Non-Functional Requirements	
9. Scope of Work	
10. Evaluation Criteria	

System Uptime

The tech platform should have 99.9% uptime.

Application Security

Applications and interfaces (APIs) shall be designed, developed, and deployed in accordance with industry acceptable standards and adhere to applicable legal, statutory, or regulatory compliance obligations. The application shall only be deployed after it is security audited and certified. Any module added or changed shall have to be audited further

- Tool-based Static Analysis (Source Code scanning) of code for critical applications
- Black box scanning of applications for vulnerabilities and their subsequent patching
- Testing for vulnerabilities through manual audits based on Open Web Application Security Project (OWASP), subsequently code is hardened to remove the vulnerabilities found. This process performed iteratively shall certify the application to be safe for hosting

Data Integrity

Data input and output integrity routines (i.e., reconciliation and edit checks) shall be implemented for application interfaces and databases to prevent manual or systematic processing errors, corruption of data, or misuse.



Business Continuity Testing

A consistent unified framework for business continuity planning and plan development shall be established, documented and adopted to ensure all business continuity plans are consistent in addressing priorities for testing, maintenance, and information security requirements. The entire system should be interoperable, in order to support information flow and integration. Operating systems and storage technologies from other systems should interact well with each other if required.

Protection against failures

The system should be designed so that there are no single points of failure. The system should provide the ability to recover from failures and provide clustering features, thus protecting against multiple component failures.

Scalability

The system should have the ability to scale up as and when the new business applications and services are added without compromising the performance of the overall solution. The architecture should be proven to be highly scalable and capable of delivering high performance as and when the transaction volumes increase.

Modularity

Customizations being done should provide modularity that should support addition / removal of one or more modules as and when required. However, these modules should be seamlessly integrated in the core application system.

Inter-Operability

The system should be accessible across devices, PC, tablet, mobile and the system should support distributed processing and load balancing.



Other Key areas

The application should allow for the following:

- a) The enforcement of password standards
- b) The establishment of a specified period for password expiration, and the prohibition of recent password reuse
- c) System administrator should be able to define functional access rights and data access rights by assigned user ID, functional role, and owner organization
- d) The system should permit the system administrator to assign multiple levels of approval to a single user.
- e) System administrator should be able to restrict access to sensitive data elements by named user, groups of users, or functional role.
- f) System should be auditable as per requirements from time to time.
- g) All the information assets (information and information systems) should be classified and security should be defined according to criticality of the information asset.



System should have audit logging capability to record access activity, including the following:

- i. All log-in/log-out attempts by user and workstation
- ii. User-submitted transactions
- iii. Initiated processes
- iv. System override events; and direct additions, changes, or deletions to application-maintained data.
- v. System should provide the ability to query the audit log by type of access, date and time stamp range, user ID, IP address and terminal ID.
- vi. System should have enough meta data to audit the changes made in any field any time by anyone from any location using any device and network

Update Log-In ID

a. There should be an option to update the log-In ID for the applicant



—	1. About SBICaps Ventures and SWAMIH	
	2. Vision and Modules	
	3. Internal process	
	4. Deal sourcing database	
	5. Portfolio Module	
—	6. Investor Reporting	
-	7. Project Monitoring	
	8. Non Functional Requirements	
	9. Scope of work	
	10. Evaluation Parameters	

Scope of Work

- 1. Finalizing the requirement
 - a. Collaborating with our team to understand our organization's goals, current processes, and technological needs.
 - b. Developing a detailed business requirement document that outlines the project's scope, objectives, and technical requirements.
 - c. Designing the process flow, user journeys, and interaction models within the technology platform.
 - d. Defining security measures and protocols as per SBI standards to ensure data protection and user authentication.
 - e. Presenting the business requirement document to our team and addressing any feedback.
- 2. Design and development of the technology platform
 - a. Design and development of the technology platform as per the finalized document above using MS Power Apps.
 - b. Outlining a robust backup and disaster recovery strategy.
 - c. Developing a scalability plan that accounts for potential future growth.
 - d. Designing the system with modularity in mind to accommodate future enhancements.
 - e. Ensuring interoperability with existing systems or potential third-party integrations.
- 3. Testing
 - a. Creating a testing plan, including unit testing, integration testing, and user acceptance testing.
 - b. Conducting thorough testing of the system to identify and address any bugs, glitches, or issues.
- 4. Implementation and Training
 - a. Implementing the platform designed as per requirements
 - b. Training the users for efficient use of the technology platform
- 5. Maintenance
 - a. Vendor to provide resource for maintenance of the technology platform.



44

Document Submission

Interested consultants are requested to submit the following information:

- 1. Company Profile: Overview of the consultant's experience, expertise, and relevant projects.
- 2. Proposed Approach: Detailed description of how the consultant plans to address the project's scope and requirements.
- 3. Team Composition: Information about the key team members who will be involved in the project.
- 4. Timeline and Milestones: Proposed project timeline with major milestones.
- 5. Cost Estimate: Detailed breakdown of the proposed cost for the consultancy services.
- 6. References: Contact information for at least three references from previous projects.
- 7. Post implementation support



1. About SBICaps Ventures and SWAMIH	_
2. Vision and Modules	-
3. Internal process	
4. Deal sourcing database]
5. Portfolio Module	
6. Investor Reporting	
7. Project Monitoring	<u> </u>
8. Non Functional Requirements	<u> </u>
9. Scope of work	
10. Evaluation Parameters	<u> </u>

Evaluation Parameters

The Evaluation of the vendor will be based on the following criteria.

- 1. Work Profile of the Vendor
- 2. Vendors track record in executing projects using Power BI apps
- 3. Vendors record of providing solution to Alternate Financial service companies (i.e. Private Equity, Venture Capital) added advantage if done for real estate focused fund house
- 4. Team composition Capabilities of the team. Added advantage if the team consists of business person who understands real estate private equity business and will be part of core team in understanding work flow process from us and will lead its IT team for implementation.
- 5. Project timelines Commitment to complete the project in reasonable timeline.
- 6. Scope change and its fees Preference will be to the vendor who shall be working with the SVL team in making changes in the tool as and when necessary at reasonable rate.
- 7. Post implementation support
- 8. Total Project Cost
- 9. Payment terms mutually acceptable to both parties.

Please note these are indicative and may be extended on sole discretion of the company.



Proposal Submission

We request the interested parties to submit their detailed proposal within on or before 31st January 2024

For Queries and Submission please reach out to following email id

berinder.sahni@sbicapventures.com

Mr. Berinder Sahni, PIO – SWAMIH Investment Fund I

